

**UConn Women's Studies Graduate Certificate Program  
Internal Application Form\***

Name \_\_\_\_\_ EMPL ID \_\_\_\_\_ Today's Date \_\_\_\_\_  
Local Address \_\_\_\_\_ Local Phone \_\_\_\_\_  
Permanent Address \_\_\_\_\_ Permanent Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Bachelor's Degree Granting Institution \_\_\_\_\_  
Year of Undergraduate Degree \_\_\_\_\_ Major \_\_\_\_\_  
UConn WSPGC Advisor \_\_\_\_\_ Expected Date of Completion \_\_\_\_\_  
If you are a Master's or Ph.D. student, home field of study \_\_\_\_\_  
Home field Advisor (Name and phone #) \_\_\_\_\_

**APPLICATION CHECK LIST – For UConn Degree Students\***

- Graduate School notification confirming student's **acceptance** to pursue a Graduate Certificate at UConn\*\*
- Essay on the relationship of the WSGC to career/academic goals (max. 2 pages, single spaced)
- Letter of Approval from Home Field Advisor
- Interview with the WS Director of Graduate Studies or her designee (Call 860-486-3970 for information)

**APPLICATION CHECK LIST – For Non-Degree Students or Degree Students Not Yet Accepted to UConn \***

- Graduate School notification confirming student's **acceptance** to pursue a Graduate Certificate at UConn\*\*
- Essay on the relationship of the WSGC to career/academic goals (max. 2 pages, single spaced)
- Official Transcripts (undergraduate and, if any, graduate)
- Three letters of recommendation, at least one of which should address the applicant's academic preparation, skills, and potential
- Interview with the WS Director of Graduate Studies or her designee (Call 860-486-3970 for information)

**Application Completion Date** \_\_\_\_\_

**COURSES TAKEN (12 hours total)\*\*\***

**Please note: Except for WS courses, no more than two classes (6 hours) can be taken from any one department - this ensures the interdisciplinarity of this certificate**

- A Graduate Feminisms class: \_\_\_\_\_
- Women's Studies 5365 (Women's Studies Research Methodology) - may be waived, see WSGC advisor
- 5000/6000 Level Course (#, Title, Semester Taken & Instructor) - 2 or 3 depending on first two classes taken

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CERTIFICATE IS COMPLETE**

\_\_\_\_\_  
**Signature of Advisor**

\_\_\_\_\_  
**Date**

**NOTES:**

**Date Letter of Completion Sent** \_\_\_\_\_ **Sender's Name** \_\_\_\_\_

\* Mail WS application materials to: Advisor - WSGC, Women's Studies Program, 354 Mansfield Rd., Unit 2181, Storrs, CT 06269-2181

\*\* All students seeking acceptance to the WS Graduate Certificate Program must first apply to and be accepted by the Graduate School as a Certificate seeking student. There is a complete, separate application process with the Graduate School that must be completed PRIOR to students submitting the Internal WS application form. This applies to **both** Degree students already in MA or PhD programs as well as Non-Degree students looking to pursue just the WS Graduate Certificate. Instructions and forms for applying to the Graduate School can be found at [www.grad.uconn.edu](http://www.grad.uconn.edu)

\*\*\* 12 hours of course work, of which at least 9 hours must be at the 5000 level or above. Not more than **one** WS 5390 may be applied toward the Certificate.